

Jakarta, 06 October 2016

No.: PFA/4.3/11534

ANNOUNCEMENT OF OPEN TENDER

It is hereby announced that BNI - Division of Assets Management & Procurement will conduct a tender on the following conditions:

I. Work Scope

Work Package : Procurement of Goods and Services

Project Objective: Procurement of Training of 1st Batch EDP1 (Leadership Program for SVP to Director) and 1st Batch AGMP1 (Leadership Program for VP to SVP)

Project Address : PT Bank Negara Indonesia (Persero) Tbk
BNI Corporate University
BNI Kota Building, Jl. Lada No.1, Jakarta Kota

II. Conditions of Tender Participant:

1. Participant shall be a company providing a training service having adequate experience in that field.
2. The Project Manager/Person In Charge assigned shall have the experience similar to the work scope specified in the cooperation agreement.
3. In this work performance, BNI shall have the right to give suggestions, opinions and directions required for the work smooth running.
4. The vendor shall provide all services articulated in these ToR (Terms of Reference) and in any additional services considered necessary by BNI during the assignment period.
5. The vendor shall appoint a person holding the role as Project Manager/ Person In Charge to receive full responsibility for the assignment entirely and to contact BNI on behalf of the vendor.

6. For all facilities to be used, the vendor shall be responsible for all costs and requirements related to the facility, should the costs exceed the amount specified by the vendor in the proposal.
7. To keep confidential all BNI documents used in the training process.
8. The vendor shall immediately inform BNI any proposal of change to the work program approved and/or the vendor assignment including any change to the budget or time schedule, and to the agreement with BNI, and shall take any measure of correction required to eliminate the loss from such changes to BNI.

III. Registration of Tender Participant:

Any party interested to participate in the tender may register by submitting the ***Tender Participant Registration Letter in the form of Hardcopy and Softcopy (CD)*** complete with:

1. Cover letter for participating in the tender.
2. The participant shall be a company providing training service who has adequate experience in that field, proven by the list of references of experience in similar work.
3. The Project Manager/Person In Charge assigned shall have experience similar to the work scope proven by the CV or the list of references of experience in similar work.
4. A letter of statement specifying that in this work performance, BNI shall have the right to give suggestions, opinions and directions required for the work smooth running.
5. A letter of statement specifying that the participant is able to fulfill the duty of providing all services articulated in the ToR (Terms of Reference) and in any additional services considered necessary by BNI during the assignment period.

6. A letter of statement specifying that the participant appoints a person holding the role as Project Manager/Person In Charge to receive full responsibility for the assignment entirely and to contact BNI on behalf of the company.
7. A letter of statement specifying that all charges and costs related to this procurement implementation shall entirely be the participant's responsibility, and it shall not be allowed to ask for reimbursement from BNI.
8. A letter of statement specifying that it shall keep confidential all BNI documents used from the training process until the training implementation.
9. A letter of statement specifying that the participant shall immediately inform BNI any proposal of change to the work program approved and/or the vendor assignment including any change to the budget or time schedule, and to the agreement with BNI, and shall take any measure of correction required to eliminate the loss from such changes to BNI.
10. A letter of statement and readiness (may be separated or combined), specifying as follows:
 - a. The readiness to meet the terms & conditions specified by BNI.
 - b. The readiness to meet the scope specified by BNI.

IV. Participants interested to register in the tender shall submit all requirements for tender registration in complete and attach the receipt of tender registration payment of Rp.250,000.- (two hundred and fifty thousand Rupiah) to BNI account (PFA Division) ***“Requisite Cooperation With Third Parties”***, Account Number: **723.360.490859.001**.

V. Registration address:

PT Bank Negara Indonesia (Persero) Tbk.

Division of Assets Management and Procurement
Landmark Building, Tower A, 8th Fl.
Jl. Jend. Sudirman No.1
Jakarta 12910

Registration will start from: **06 October 2016** to **11 October 2016**

Contact Person: Nuriza Amelia (+6221 - 52963237 ext. 8630) or
Mohamad Hidayat (+6221 - 52963237 ext. 8611)

Registrants not fulfilling the above requirements shall be declared failing and prospective tender participants fulfilling the requirements shall be announced further.

Thank you.

PT BANK NEGARA INDONESIA (PERSERO) TBK
OPEN TENDER COMMITTEE

Signature
Open Tender Committee